ViVa Visibility for Vaccines



QUICK REFERENCE: Creating an Order (regional level)

At the central level, all information about upcoming orders and forecasts are updated by UNICEF Supply Division based on confirmed purchase orders and monthly forecasts. ViVa enables country users to create this information manually at the **regional levels** as well, to enable regional store managers to update stock projections based on upcoming deliveries from the national stores or other sources.



From a regional (not central) location, select a product.

VIVa Counti + Region +			Chart Edit Data
Location Citery > Below an the vaccine stock levels for the year, alert levels and recommendations Key to alert levels: High Medium Low No dot No dot	in this location.	Export:	
	BC ^C D ^C ^C (P ^D) (P ^D) (P ^D)	8 ⁴⁴ 8 ⁵⁴	L 4

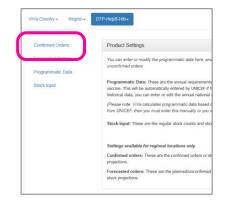
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Navigate to the "edit data" tab to create both confirmed orders and forecasts.
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World Health

Organization



You will see options for "confirmed orders" and "forecasted orders" at regional level. Click "confirmed orders" to add a new order.







Click on "create new entry" to add a new order.

VIVa Country - Region -	DTP-HepB-Hib •			Chart Edit Data
Confirmed Orders	Confirmed Orders			
Forecasted Orders				
Programmatic Data	Date Quantity (doses)	Funding source	Activity Type	
Stock input	Create new entry			

Enter the expected arrival date, the quantity of the order in doses, and indicate funding source (GAVI, non-GAVI) and activity type (routine or supplementary), for information only.

Press "save" and click on the vaccine name or click on "chart" to return to the product overview page.

Confirmed Orders	Confirmed Order Input		
Forecasted Orders			
Programmatic Data	Date	01/07/2016	
Stock input			
	Quantity (doses)	200000	
	Funding source	GAVI	
	Activity Type	Routine	
		Save Back to list	

Your stock projection line will now increase to account for the confirmed delivery, and alert levels will be recalculated based on the new stock situation.

Additional details of the order will appear in the boxes below.



To insert a forecasted order, follow the same steps as described above.



